

MEMBER MANAGEMENT COMMITTEE

**Meeting to be held in Leeds Civic Hall on
Tuesday, 14th April, 2009
at 4.30 pm**

MEMBERSHIP

Councillors

J Dowson
P Gruen
T Hanley
M Lyons

S Bentley (Chair)
M Hamilton

G Latty
J Procter

T Leadley

A Blackburn

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meeting held on the 4th March 2009.</p>	1 - 4
6			<p>MEMBERS' LEGAL EXPENSES INSURANCE</p> <p>Tot consider the joint report of the Director of Resources and Assistant Chief Executive (Corporate Governance) advising Members of the Committee of the current position in relation to the insurance arrangements for legal representation and to set out possible alternatives .</p>	5 - 16
7			<p>MIGRATION FROM LOTUS NOTES - IMPLICATIONS FOR MEMBERS</p> <p>To consider the joint report of the Chief Democratic Services Officer and the Chief ICT Officer consulting with members on how best to manage the change from Lotus Notes to Microsoft Outlook making sure that all possible benefits for elected members are maximized and all possible problems mitigated where possible.</p>	17 - 24